

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

Tel: 01285 713691 Email: clerk@kempsfordparishcouncil.net

To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Monday 19th August 2024

Present:

John O'Connell (Chair)
Stephen Andrews
Neil Green

Karen Saunders
Christine Nugent
Debbie Watson

Tristan Wilkinson (CDC)
Teresa Griffin (Clerk)

1. **Apologies:** Dom Morris and Helene Mansilla
2. **Minutes:** Minutes of the Meeting held on 15th July 2024 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:**
6. **Questions from members of the public:** Parishioners asked for an update on the Hannington Road closure. Mark Strange advised that the latest we have been told is that Wales & West are still finalising agreements with a third party solicitor and that our County Councillor is escalating the matter to the highest level.
7. **County Councillor's Report:** Not present.
8. **District Councillors Report:** - Tristan Wilkinson reported –
 - We have now hired some new Planning Enforcement Officers to help address some of the outstanding cases.
 - Residents by the Bowling Club in Fairford have reported a rat problem around the Court Brook due to it being overgrown, and it is now an environmental issue.
 - Mark Strange asked if there is any update on CDC's housing targets given the Governments recent announcements. Tristan advised –
 - There are discussions on what it could mean and in particular what the Government refers to as 'grey' belt. There are also conflicts in being 'green to the core' and the need for housing.
 - One thing we are looking at is that CDC recently changed its procedures around allowing officers more empowerment, with the idea of getting things moving more quickly. The practical application of this has shown some challenges.

Stephen Andrews advised that the CDC Officer is happy with our comments on the Local Plan in respect of Kempford and will be included.
9. **Kempsford Parish Council**
 1. **Footpath proposals at Manor Farm Quarry** – The draft response was approved. The PROW Officer has put forward some suggested meeting dates, and it was agreed to ask him if it would be better to meet without the other parties in the first instance to clarify if the proposals are possible.
 2. **Housing Needs Survey** – Laminated posters arrived today to be displayed around the Parish. Posters will also be included in the Newsletter. The surveys will be distributed the week of the Fete and it was agreed to publish information on social media pages the week before. Unfortunately, the resident who has come forward to help with the survey is unable to attend the Fete.
 3. **Feedback from RIAT** – Feedback from one resident was received. We have not been contacted by RAFCTE regarding wash-up meeting – John O'Connell to get in touch with them.
John advised that the traffic seemed better and he witnessed some cars being ticketed for parking on the cycleway. There was a report regarding a delay with an ambulance and Stephen Andrews advised he has reported this officially with the Ambulance Trust for review.
The Clerk reported that the Horcott Road was widely used for show traffic this year. In previous years this was not used and provided a way in and out for Whelford residents.
 4. **Updates from meetings attended and working groups** –
 - CDC Briefing for Town and Parish Councils – Attended by Debbie Watson and Stephen Andrews. The focus was on health and wellbeing and very informative. A difficult issue will always be reaching out to the people who need help but don't know how to. A new bookable bus service 'The Robin' has been launched, but it doesn't state where they pick up from within each settlement. This has been advertised in the Newsletter

and it is hoped we can obtain some feedback from local residents who use it.

- Debbie Watson reported that she has been in touch with Julie Moulton at Thames Water following on from the Fairford Multi-Agency Flood and Sewerage meeting, at which we were told there is nothing that can be done for the residents in Holford Crescent and Lancaster Road. She advised of the importance of residents reporting and gathering evidence of all issues, and that she will get in touch with residents to keep them informed if tinkering restarts and similar issues reoccur this year.
- Upper Thames Catchment Partnership meeting held Friday 5th July – Debbie Watson has received the minutes and will circulate. The next meeting will be held in January.
- Site meeting with Persimmon to discuss Car Park works – John O’Connell and Stephen Andrews met to look at the improvement works. It was agreed that the works appear to be a huge improvement but we will not formally sign off until all aspects of the community facilities are complete. This will enable an assessment after vehicle usage.

Stephen Andrews has been in contact with a local resident who specialises in sports pitch assessments who may be willing to help if necessary.

Persimmon have requested the water supply by the pitch to be disconnected. This will need to be considered and if we wish to take on the supply.

Karen Saunders reported that the need for a car park sign was raised at the Fete meeting, partly in respect of the event but also for future use. It was agreed this should be considered once the handover is complete.

- Kempsford Fete Meeting – attended by Karen Saunders.
 - The road closure has been approved and Stephen Andrews will be responsible for signage.
 - More activities will take place on the road this year due to the pitch being unavailable.
 - The school is interested in hosting a Colour Run.
- Kempsford Village Hall Committee – Karen Saunders reported on the latest meeting-
 - The last month has received a good amount of income, partly from the football events and hire during RIAT by the Police and the booking this month by The Canal Trust. The garden club is also doing well.
 - Short mat bowls continues and a Darts Team will commence on Tuesdays from October.
 - A Table Top Sale will be held on the last Sunday in September.
 - Other proposed events include a Live Music evening in November and a Christmas event on the 21st December.
 - They are still awaiting a response to remove the VAT status.
 - The new Website will be launched shortly.
- RAF Fairford 80th Anniversary Event – There was some confusion over how open the event is. It was agreed to publish the invitation on the Facebook pages together with the identity details that would be required.

5. Residents reports to Councillors –

- Neil Green received a report today from a resident regarding damage to the climbing frame at Hazel View. He inspected it and found a link breakage due to corrosion. Clerk to email Persimmon with photographs tomorrow.
 - A request for metal dog waste signs to be attached to street lamps in Hazel View was received. This was forwarded to Helen Mansilla for action/response.
 - A report of plastic litter in the ditches alongside the Hannington Road, and the remains of a fire on the bridge were reported to Debbie Watson.
 - Christine Nugent reported complaints about the rubbish collections being over two days. Tristan Wilkinson advised that CDC were aware there would be some issues with any changes to the schedule, but had not anticipated how many and for how long. It is being looked at.
- Other complaints received regarding the breakage of food bins due to being thrown down by crews.

10. Planning, Policies and Licensing –

Ref.	Location	Proposal	Decision
21/0098/CWS73M & 19/0059/CWMAJM	Manor Farm Quarry, Kempsford	Addendum to the Approved Field Drainage Network Maintenance Plan	It was agreed there is a need to see the S106 that implements this - Clerk to draft a response.
24/01985/REM	Land West of Hatherop Road, Fairford	Phase 1 of residential development for the erection of 83 dwellings (Reserved Matters application)	Object, subject to any STW upgrade to prevent discharges into River Coln

11. Finance

1. The following bills were approved to be paid:-

002438	SSE Energy Solutions (power Dunfield de-fib)	£9.12 inc. VAT
002439	T Griffin (postage for returning ASW camera x 2)	£19.90
002440	M Dyball t/a Willow Gardening (Kempsford Grass)	£576.00 inc. VAT
002441	J&T Chesterman (Whelford Grass June & July)	£240.00
002442	T Griffin (Wages & use of home)	£684.80
002443	PKF Littlejohn LLP (external audit)	£252.00 inc. VAT
002444	Police & Crime Comm. (ASW ltrs 1.4.24 – 30.6.24 146)	£102.20

Receipts since last meeting

	Bank Interest	£80.66
--	---------------	--------
2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
3. Review of External Audit Report – The report concludes that the information is in accordance with proper practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. An adequate explanation has been provided to the comment by the internal auditor.
The Notice of conclusion of audit has been completed, published on our website and noticeboards, and a copy will be in the September Parish Newsletter.

12. Clerks Report –

- The AutoSpeedWatch camera has been returned following a repair for condensation. We are still awaiting installation of signage.
- The Annual Play Inspection Reports came in after the Agenda was prepared. The Kempsford one has been forwarded to Persimmon for review and action. The Whelford one has been circulated to the Whelford Village Hall Trust and Karen and myself will meet with the Trustees to review on site.

13. Correspondence – Noted and all correspondence received via email has been circulated. Magazines and literature distributed.

1. Proposed reforms to the NPPF Consultation – Stephen Andrews to look at.
2. WCC Consultation on the pre-submission draft Gypsies and Travellers Development Plan Document – Noted.

14. Date of next meeting – Monday 16th September 2024, 7pm at Kempsford Village Hall

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O'Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.
Meeting ended at 9.00pm

Appendix A

Kempsford Parish Council - Attendance Report	12 months to: Aug-24	
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	5/12	42%
Helene Mansilla (CDC)	0/12	0%
Tristan Wilkinson (CDC)	3/9	38%
Mark Strange (KPC - Chair)	10/12	83%
John O'Connell (KPC - Vice Chair)	11/12	92%
Christine Nugent (KPC)	9/12	75%
Karen Saunders (KPC)	12/12	100%
Neil Green (KPC)	12/12	100%
Stephen Andrews (KPC)	11/12	92%
Debbie Watson (KPC)	10/10	100%